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| **Team Number: SE18-2S** | **Date: 31-July-2011** | |
| **Summary of work done since last report:**   1. **Update to Analysis UCRR has been done.** 2. **Transition from Analysis to Design has been done.** 3. **High-Level Design Specs has been done.** 4. **Team meetings were conducted and minutes were written.** | | |
| **Deliverables Started since last report:**   1. **High-Level Design Specs** 2. **Concept prototype** 3. **Software Architecture** | **Deliverables Complete since last report:**   1. **Interface prototype** 2. **UCRR (Analysis)** 3. **July’s time reports** 4. **Meeting minutes** | |
| **Effort Expended** | | |
| **Name of each Team Member** | **Hours** | **Brief Summary of Work** |
| **1. Maung Tin Kyaw Oo** | **7** | **Update UCRR (Analysis) , Concept Prototype** |
| **2. Tran Ba Tien** | **20** | **Project Management, High-Level Design Specs, Analysis-Design Transition, Software Artchitecture** |
| **3. Chang Parkk Khiong Alvin** | **18** | **Update UCRR (Analysis) for Department Manager,**  **Concept Prototype** |
| **4. Junaith** | **5** | **Meeting Minutes, UCRR for Employee & Sales Staff** |
| **5. Koh Ming Jin Roger** | **21** | **Update UCRR Analysis for Operation Manager** |
| **6. Phyo Phyo Lwin** | **17** | **Update UCRR (Analysis) for Account and Worker, Concept Prototype** |

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| **Problems Encountered *(highlight any assistance you might need from your ISS advisor or other staff)*:**   * + **Exam period interfere with project work.**   + **Communicating with client who is overseas.**   + **Keeping everyone informed of the project progress.** |
| **Plans for the Next Month:**   * + **Complete concept prototype & prototyping report.**   + **Create database design.**   + **Create UCRR (Design).**   + **Team meetings to ensure that everyone is following the plan.**   + **Regular communication with clients to keep them involved.** |